

TAFE News

TAFE NSW have released their career guide for 2023. A brief scan of the guide has revealed a really informative publication for students wishing to complete TAFE courses for next year. The guide can be found here:

<https://www.tafensw.edu.au/documents/60140/197799/TAFE-NSW-CAREER-GUIDE-2020-WEB.pdf>

There are lots of new courses such as Networking & Cloud Architecture, Aviation and Maritime.

UOW News **UOW Scholarships**

<https://www.uow.edu.au/study/scholarships/domestic/>
<https://scholarships.uow.edu.au/scholarships/search>

Do you need help financially? Have you done well academically? Maybe you are an elite athlete? Whatever your situation, a scholarship can help you succeed at university. Studying can be expensive. They have a wide range of scholarships available to you which can assist with living costs, text books or that can contribute towards your fees.

UOW College

80 of our year 12 cohort have applied for early admission to UOW. Have you considered the UOW college as a training option? (UOWC)

Please find below some information to consider:

- The diploma courses at UOWC contain similar 1st year subjects to the degree.
- UOWC conduct more face to face lessons in smaller classes.
- Each student is supported with personalised tutorials
- Diploma course fees are Commonwealth supported and similar to the degree fees (around \$7900/year) and also may be deferred as a student loan.
- UOWC is not a second rate establishment
- UOWC is situated within the grounds of UOW
- Upon completion the Diploma you may:
 - ❖ Already work in the industry
 - ❖ Advance straight into the 2nd year of the degree course hence you are not behind in time.
 - ❖ Work in the industry and complete your qualification part time.

Course options

Diplomas at UOW provide an in-depth preparation for either further study (undergraduate bachelor degrees) or entry-level career opportunities.

Academic skills development is embedded in UOW Diplomas, with an emphasis on oral, written and presentation skills, and also group work.

Similar to an undergraduate course:

- subjects have a lecture and tutorial format, or lecture and laboratory format, timetabled over five days
- assessment is by practical tasks, essays, mid-session tests and final exams.

Upon completion, a recognised Higher Education Diploma qualification is awarded to students. Students who meet the UOW entry requirements are guaranteed entry into the first or second year of the relevant UOW degree.

Diploma options

These UOW Diplomas are Commonwealth Supported Places (CSP) for eligible domestic students. This means that students can benefit from **zero up-front tuition fees**.

- [Diploma of Arts](#)
- [Diploma of Business \(2 session\)](#)
- [Diploma of Engineering \(2 session\)](#)
- [Diploma of Information Technology \(2 session\)](#)
- [Diploma of Medical & Health Sciences](#)
- [Diploma of Science \(2 session\)](#)
- [Diploma of Social Science](#)

These courses are accredited by the University of Wollongong (UOW). UOW is registered by the Tertiary Education Quality and Standards Agency (TEQSA).

Tuition fees

UOW **Diploma** and **enabling pre-university courses** attract Commonwealth assistance for eligible domestic students.

This means that you could benefit from **zero up-front tuition fees**.

How do tuition fees work?

Under the Australian Government's university funding model, eligibility for Commonwealth Supported Place (CSP) offers depend on either the course or the applicant. As a result, some UOW **Diploma** and **enabling pre-university** places at UOW are CSPs and some are full-fee paying places (FFPPs).

Tuition fees for UOW **Diploma** and **enabling pre-university courses** depend on a few factors:

- the type and duration of the program
- if places are Commonwealth supported or full-fee paying
- student eligibility for Commonwealth support, scholarships or additional support through an equity program.

Student contributions (for CSPs) and tuition fees (for FFPPs) may be repaid via a deferred loan, depending on eligibility.

The Australian Government's [Study Assist](#) website has more information about Commonwealth assistance and eligibility.

Have you considered a career in the Animal care and the captive animal industry?

Pet Trainer- To become a pet trainer, it is recommended that you complete:

- Cert II in Animal Studies
- Cert IV in Companion Animal Services
- A relevant university degree majoring in animal behaviour

Vet Nurse - To become a vet nurse, it is recommended that you complete:

- Cert IV in Vet Nursing. To complete this qualification, you usually need to be employed
 - On another note, Neil and myself attended AFTRS open day on Saturday and can confirm that the facilities are first class.
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Careers with STEM

Have you considered a career in STEM? What's pretty clear is that lots of the new careers seem to revolve around the whole new world of robotics, networking and software. Primary schools are now introducing coding.

Please find below a link of a series of booklets for careers that are related to STEM.



This special edition is dedicated to exploring cutting edge careers in STEM + Defence

https://issuu.com/refractionmedia/docs/cws_defence_2022

STEM jobs in Defence offer an amazing variety of exciting opportunities for you to make a difference to the world!

In a Defence career, you'll be working in a supportive environment with the latest tech, learning exceptional and sought-after skills, working for our national security, solving key global challenges, and pushing your personal achievements to the limit.

Bursting with inspiring career paths in STEM in the public service and military, and featuring 20 real-world role models, this magazine smashes stereotypes about Defence careers and provides info on a multitude of paths into Defence jobs.

Through working in research in Defence you can make a contribution to defending our nation and have the opportunity to work closely with the customer – the people in uniform who benefit from science and technology developments.

Wollongong City Council Apprenticeships 2023

Applications are now open for our 2023 intake of cadets, apprentices and trainees. As a cadet, apprentice or trainee, you'll be given practical on-the-job training whilst studying a relevant industry recognised qualification, all whilst earning a wage. Successful candidates will start work on 31 January 2023. Opportunities include:

- Building and Facilities Planning Cadet (targeted at current Bachelor of Engineering – Architecture students who have completed one year of their degree)
- Greenkeeping Apprentice
- Human Resources Trainee (identified for an Aboriginal or Torres Strait Islander person)
- Civil Design Trainee (identified for a person with disability)
- Business Administration Trainee

- Procurement Trainee
- Information Technology Trainee You don't need experience or qualifications to apply – we're looking for POTENTIAL and ATTITUDE and readiness to START SOMETHING GREAT!

The wollongong.nsw.gov.au/start web page provides detailed information packs for each role including descriptions of what the job's about, what we're looking for and how to apply. **Applications are open now and will close 11:59pm Monday 19 September 2022.** We anticipate interviews will take place early October.

Resume

A resume is a formal document that a job applicant creates **to itemise their qualifications for a position.** A resume is usually accompanied by a customized cover letter in which the applicant expresses an interest in a specific job or company and draws attention to the most relevant specifics on the resume.

Resume template

The template below is an example of the many different varieties of resumes. It allows you to create a formal document for a prospective employer to determine whether your skills and abilities match those requested by the company. Select the template link enter your information.

https://www.myperfectresume.com/lp/mprrwzlp03.aspx?ref=10489&utm_medium=sem&utm_source=google&utm_campaign=Alpha%20-%20CV%20-%20AUS/NZ%20-%20Search&opti_ca=163624342&opti_ag=21892947622&opti_ad=167684273487&opti_key=kw-38417738156&qclid=Cj0KCQjw0JiXBhCFARIsAOSAKqAvleSB7R0RISS4pY3OPMLguq80ri73MZEvpaOX216TI9tkAL2AkWsaAsiLEALw_wcB

Then follow the prompts. After you have completed your resume, save it as a word document to your desktop or a safe place. Then you can adjust/edit it at any time.

Possible work related skills to include into your resume:

Work Related Skills:

1. Able to work effectively under pressure
2. A good eye for detail and maintain high levels of accuracy
3. Comfortable supervising, instructing and managing others
4. Listens carefully and follow instructions in a timely manner.
5. Able to maintain focus and concentration regardless of interruptions
6. Excellent time management skills and always meet deadlines
7. A leader who accepts responsibility for the people in the team
8. Confident meeting new people and speaking in public
9. Able to find creative solutions to problems
10. Aim to minimise misunderstandings when dealing with people
11. Negotiate fairly and professionally to arrive at a positive outcome for all parties involved
12. Organise and manage more than one project at a time
13. Outstanding written, verbal and active listening skills

Enterprise Skills:

1. A creative and innovative thinker who thinks outside the box
2. Able to prioritise tasks, manage resources and workloads to meet deadlines
3. Excellent communication, negotiation and persuasiveness skills
4. Confident in dealing with 'difficult' situations with respect and compromise
5. Stays optimistic, motivated and energetic
6. Able to make intuitive decisions based on knowledge of a project.
7. Good interpersonal skills that build stronger relationships

8. Able to negotiate assertively and professionally for the benefit of a project
9. Think strategically and aim to work as efficiently as possible
10. Showing independence and initiative in identifying problems and solving them
11. Identify new opportunities not obvious to others and plan accordingly to make them happen
12. Work well as a team leader and a team member
13. Willing to take calculated risks to explore new opportunities
14. Able to budget, manage money and understand risks
15. Provide motivation, direction and support for the team

Technical Skills:

1. Calculate number values quickly and accurately
2. Quick to learn new technologies and point of sales systems
3. Able to use Eftpos and other retail based technologies
4. Able to use a variety of stock counting, pricing and management technologies
5. Handle money responsibly and accurately
6. Use a telephone in a courteous and professional manner
7. Write emails and reports clearly and without errors.
8. Competent in the use of the Adobe Creative suite- Photoshop, Illustrator, Dreamweaver etc.
9. Proficient in the Microsoft suite- Word, Excel, Powerpoint etc.
10. Able to work with coding languages such as C++, HTML
11. Design and build interesting websites that are user friendly
12. Use varied social media platforms to generate interest and engagement
13. Creative image capture and editing skills
14. Create personal branding using social media accounts like Instagram and Twitter
15. Able to spot, follow and build on trending topics and viral social media posts
16. Produce, record and edit video for Youtube
17. Write content specific material for a blog or website